# **IEEE Proposed Agenda**

Expected Date of Meeting: September 29th, 2023

**Expected Duration**: 60min

**Meeting Number**: 2

Link:

https://us06web.zoom.us/j/86133505764?pwd=0c6M1IrY8Nfrbxdbfrb0aGSmFnL8a9.1

## **Agenda**

- 1. Call to Order
- 2. Land Acknowledgement Reconnaissance des Terres
- 3. Robert's Rules Revision
- 4. Adoption of Previous Meeting Minutes
- 5. Adoption of Agenda
- 6. By-Elections
- 7. Budget
- 8. Executive Updates
- 9. Varia
- 10. Closing Remarks

## **IEEE Meeting Minutes**

#### In Attendance:

- Daniel
- Disala
- Jad
- Stefan
- Deniz
- Saheen
- Juan
- Pav

- Madison
- Steven
- Sacha
- Manaal
- Alae
- Frederick
- John

#### **Excused Absences:**

Ali

#### Call to Order

The meeting was called to order at 7:09PM.

### Land Acknowledgement - Reconnaissance des Terres

We pay respect to the Algonquin people, who are the traditional guardians of this land. We acknowledge their longstanding relationship with this territory, which remains unceded.

We pay respect to all Indigenous people in this region, from all nations across Canada, who call Ottawa home.

We acknowledge the traditional knowledge keepers, both young and old. And we honour their courageous leaders: past, present, and future.

For those who are not in Ottawa: https://native-land.ca

## **Meeting Rules**

### **Speaking Order**

- Point of Privilege
  - Pinky finger raised / "P" in the chat
- Clarification / Point of Parliamentary Inquiry
  - "C"-shaped hand raised / "C" in the chat
- Reply to current discussion point
  - Two fingers raised / "2" in the chat
- New point of discussion regarding current motion/matter
  - o Index finger raised / "1" in the chat

#### **Requests and Inquiries**

- Point of Privilege: request for immediate assistance, requesting to be temporarily excused from the meeting, unable to hear speaker
- Clarification: asking someone to repeat what they said, expand on an acronym, or provide a definition/context to what they are saying. Cannot be used to add new material.
- Point of Parliamentary Inquiry: asking the Chair for their opinion (not official ruling) on a matter of procedure.
- Circular discussion / "Calling to Question": Calling the current discussion circular
  calls on the Chair to assess the immediate relevance of current discussion. If
  found to be circular, the Chair may allow a "Call to Question" which requires % of
  executive support to pass. If the Call to Question passes, the motion immediately
  enters a vote.
  - Circular hand motion / "Circular" in the chat
  - "I would like to call to guestion the current motion"

**Voting**: Performed through raised hands, either in person or over the Zoom call, in the following order:

- 1. Those declaring Conflict of Interest (counted as Abstentions)
- 2. Those In Favor
- 3. Those Against
- 4. Those Abstaining

## **Adoption of Previous Meeting Minutes**

Motion: JuanSecond: Disala

## **Adoption of Agenda**

Motion: JuanSecond: Alae

By-elections
VP Philanthropy
Pavly
Kevin
SEG commissioner

Rafael

#### **CEG** commissioner

Siva

Eric

Jia

#### **ELG** commissioner

Katheryn

**Tahmeed** 

#### **WIE Treasurer**

**Emily** 

#### **WIE VP Internal**

Fayza

Jeny

#### **WIE VP External**

Rachel

Somana

#### **WIE Communications Officer**

None

#### **Photonics Chair**

None

#### **Photonics Vice Chair**

None

#### Format of the interview

Juan: We will now be discussing the interview format. Typically the format is introduction, serious question and funny question, however I am open to suggestions. Given there are a lot of applicant, we would want to keep the time for each question short.

Stefan: I think we should follow the traditional format, 2 serious questions and 1 funny question

Juan: We should have 45s 45s 30s for intro serious and funny and 2 minutes of deliberation per candidate.

Alae: We are allowed to call to question?

Juan: Yes

Alae: "I motion to have the following question format for the fall term 2023 by-elections:"

- -45sec intro
- -45sec serious question
- -30sec funny question

Second: Juan

Juan: I find it ideal if we could get one funny question for all candidates. In the past we have asked similar, but slightly adjusted questions for questions to avoid repetition and ensure fairness for all positions. If we want to have discussion without the robert rules, however I would suggest to have a time limit for discussion. If people find that there is difficulty in speaking we can go back to robert's rules

Alae: I suggest we have the funny question be, "What is the most useless tech innovation?"

Juan: We can do that.

Juan: We can proceed with a similar byelections procedure with WIE, however if you do not like to have the IEEE have input, you can opt out for whole exec committee to vote

Manaal: I personally want to get to know them better. \*\*

Juan: I find it friendly to meet at a separate time with the WIE candidates

Juan: Are there any other serious or funny questions?

Alae: Serious, What is your EC and student org experience and relevant to their program? (was removed) What does your acronym stand for wrong answers only for commissioners?

Jad: Serious question, What are their plans for what they will be doing in that position?

Sacha: Intro, Please tell me about yourself, and give us a quick run down on why you would want to run for this position?

Juan: [Provides review of interview format]

Vote for using the intro:

In-favour: 11 Against: 0 Abstain: 0

Vote for using the serious question:

In-favour: 12 Against: 0 Abstain: 0

Vote for using all questions

In-favour: 12 Against: 0 Abstain: 0

Motion passed.

#### Format for the interviews

Intro, Please tell me about yourself, and give us a quick run down on why you would want to run for this position? (45 seconds)

Serious, What are their plans for what they will be doing in that position?

What is the most useless tech innovation? || What does your acronym stand for wrong answers only for commissioners? (30 seconds)

#### **Interviews**

Applicant Name: Pavly

Intro, Please tell me about yourself, and give us a quick run down on why you would want to run for this position? (45 seconds)

- Masters in applied science and computer engineering
- 2 years of IEEE experience
- Interested in pursuing charitable events and engaging the community and offering them a service and having fun with it

Serious, What are their plans for what they will be doing in that position?

- Most people, mainly students to learn about charity
- Examples: Dodgeball tournament, 24 stream on twitch,
- Having fun events for students to learn more about charity

What is the most useless tech innovation? || What does your acronym stand for wrong answers only for commissioners? (30 seconds)

Bump on IBM laptops like rudolph's red nose

Applicant Name: Kevin

Intro, Please tell me about yourself, and give us a quick run down on why you would want to run for this position? (45 seconds)

- CS
- Want to give back to the people in the university
- A lot of gloominess in the university

Serious, What are their plans for what they will be doing in that position?

- Host a few events like a fundraiser or a group event like sports related to raise people's spirits and to get people involved.

What is the most useless tech innovation? || What does your acronym stand for wrong answers only for commissioners? (30 seconds)

 Arduino boards are out of date, fun to play around with, but not used for complex technology

Discussion for VP Philanthropy

Stefan: I do not like that he answered arduino. It is a bad answer because of kelpie robotics

Alae: I am also not a fan. On a more serious note, regardless of Pav's affinity with IEEE, his answers were solid and has a good track record with things such as Battle royale, making him a good candidate.

Manaal: To build on Alae's response, I like Kevin's answer, however it sounds like pavly has a plan set.

Steven: I heard that Kevin was not prepared for the interview when coming back from the bathroom

Rikki: I understand that Pavly is a returning candidate, but it is important to be open minded to new candidates in leadership positions.

Steven: Did we allow for multiple position applications.

Juan: We allowed for it, but only in future meetings.

Juan: The procedure is to go from first to last candidate. Options for voting are in-favor, no confidence, abstain and conflict of interest. There is an honor system in using the conflict of interest option.

Alae: I am friends with Pavly, however I do not believe it will cloud my judgement. I will not be considering it a conflict of interest.

Disala Stefan and Manaal notable conflicts of interest

In-favour of Pavly: 10

In-favour of Kevin: 0

No confidence: 0

Abstention: 0

Pavly has been elected unanimously.

SEG commissioner

Application Name: Rafeal

Intro, Please tell me about yourself, and give us a quick run down on why you would want to run for this position? (45 seconds)

- 3rd year SEG
- Previously help organizing IEEE events
- Want to learn more about organizing events from an internal POV
- Program related events

Serious, What are their plans for what they will be doing in that position?

- Organize study sessions during exam session with aid of VP Academic
- Host program related events with the executive committee

What is the most useless tech innovation? || What does your acronym stand for wrong answers only for commissioners? (30 seconds)

- Sweat?
- Excited
- Goofy

#### Discussion

Juan: Only candidate, in-favour, abstention, or conflict of interest

Steven: I've known him before IEEE, when he was working with me on HTH he was on time with all his tasks. So I believe he would be a good candidate.

Alae: Happy that he recognized that the VP academic

Stefan: Know him, but would not cloud my judgment

Juan: He has worked on IEEE exclusive events such as the battle royale

Alae: He is also a great designer so he could design extra graphics for me

Juan: We are 1 hour in and we are 2 positions completed which use to take us 4 hours.

Disala and Steven have conflict of interest.

In-Favor: 11 No-confidence: 0 Abstentions: 0

Conflicts of interest: 2

Rafael has been elected unanimously.

Applicant Name: Siva

Intro, Please tell me about yourself, and give us a quick run down on why you would want to run for this position? (45 seconds)

- Know me for running for VP internal last year
- 3rd CEG
- Current community member of HTH
- Passion about hardware in software, as found in CEG
- Know people have issues with the program, want to help out by giving information and hosting workshops

Serious, What are their plans for what they will be doing in that position?

- Most people in CEG struggle with the content, especially in the first year with ITI1100 and CEG2136. So hosting workshops for those courses
- Hosting chill events to get to know more CEG students

What is the most useless tech innovation? || What does your acronym stand for wrong answers only for commissioners? (30 seconds)

C - see one piece??

E - One piece

G - One piece

I love one piece

Applicant Name: Eric

Intro, Please tell me about yourself, and give us a quick run down on why you would want to run for this position? (45 seconds)

- Already very active in the CEG program
- Has professor experience
- JMT experience e.g supermileage
- Important to be involved with both academic and professional

Serious, What are their plans for what they will be doing in that position?

- Knows couple of responsibilities defined
- I BELIEVE A lot of opportunities are not enabled specifically with Verilog, since we are currently teaching VHDL. I would want to host to workshops on this topic.
- Also wants to chill

What is the most useless tech innovation? || What does your acronym stand for wrong answers only for commissioners? (30 seconds)

- Cannot come up with anything funny

Applicant name: Jia

Intro, Please tell me about yourself, and give us a quick run down on why you would want to run for this position? (45 seconds)

- 4th CEG and UO
- Interested in the student role party
- Is a civil instructor and the cadets program
- Want to see how we operate and how beneficial my experience is

Serious, What are their plans for what they will be doing in that position?

- Keep the status quo with the hackathon stuff and events stuff
- Introduce research incentive to showcase the cutting edge technology

What is the most useless tech innovation? || What does your acronym stand for wrong answers only for commissioners? (30 seconds)

Silence.

Discussion:

Deniz: When are the results?

Juan: We only have the ELG positions left and the WIE positions will be left and Manaal's discretion

Conflict of interest with Juan and Alae on Eric because of JMT teams

Steven: Eric was very outspoken and sounded like an NPC. Sounded like he prepared and he is very dedicated. Jia ran before so he also seems very dedicated.

Manaal: Jia stated that I am burnt out does not inspire confidence in an interview setting and gives a sense of competition. You do not have an upper hand if you are elected.

Alae: I agree with Manaal, I liked Siva's confidence, but I also like the research aspect of Jia's answer.

Daniel: While he did mention the research aspect, he mentioned the ARCH building, that is not related to IEEE which shows lack of research

Alae: I think that people can learn these kinds of things in jobs

Juan notable, Alae not notable and Disala conflicts of interest

In-favour of Siva: 1 In-favour of Eric: 5 In-favour of Jia: 0 No confidence: 0 Abstention: 5

Eric has been elected.

Position: Katheryn

Intro, Please tell me about yourself, and give us a quick run down on why you would want to run for this position? (45 seconds)

- 3rd year ELG
- In COOP
- Might have seen me around in JMT and student teams
- Formula and supermileage
- Time to branch out to other aspects of engineering and EECS

Serious, What are their plans for what they will be doing in that position?

- I understand that he student experience is not universal and I did not have a good first two years so I believe that I am well equipped.

What is the most useless tech innovation? || What does your acronym stand for wrong answers only for commissioners? (30 seconds)

- Extremely large Gross
- Emergency loser Grrrrr

Applicant Name: Tahmeed

Intro, Please tell me about yourself, and give us a quick run down on why you would want to run for this position? (45 seconds)

- 4th ELG and Computing Tech
- Want to a host few workshops
- I know a couple of people from kelpy and HTH

Serious, What are their plans for what they will be doing in that position?

- Contact people from IEEE to run events and workshops
- Network to host and event for December or Fall
- Help students with CO-OPs and internships

What is the most useless tech innovation? || What does your acronym stand for wrong answers only for commissioners? (30 seconds)

Electrician logicians and magicians???????? :sob:

Applicant Name: Quinn

Intro, Please tell me about yourself, and give us a quick run down on why you would want to run for this position? (45 seconds)

- 3rd year ELG with an option in the power options
- Came for cheaper schooling
- Been around IEEE for a year studying for Comp Arch
- Want to be commissioner to build more things

Serious, What are their plans for what they will be doing in that position?

- I've done many study sessions because you can learn more together
- Hosting a lot of events
- Using the equipment
- I don't know what I would do otherwise
- ELG related events and regular circuit design events

What is the most useless tech innovation? || What does your acronym stand for wrong answers only for commissioners? (30 seconds)

- "Every last guess" since the primary part of online for electromagnetic theory and physics, you are guessing whatever questions are on the paper

#### Discussion:

- Juan has a conflict of interest with Tahmeed. Alae has COI with Quinn and Tahmeed. Disala has COI with Tahmeed because of HTH. All are notable

In-favour of Katheryn: 4 In-favour of Tahmeed: 1 In-favour of Quinn: 4 No confidence: 0 Abstentions: 5

Tie. Another vote with just Quinn and Katheryn

In-favour of Katheryn: 5 In-favour of Quinn: 5 No confidence: 0 Abstentions: 4

Manaal motions to have a 15 second additional question for all 3 candidates

Juan: In the interest of time, we can scrap the current system (first past and post) and can have a ranked vote. People can vote

Ranked total for Katheryn: 18 Ranked total for Tahmeed: 29 Ranked total for Quinn: 18

Another vote in a tie

Voting again. Everyone will vote and the rules were revised. COI has been added as a fist.

Tiebreaker, no Tahmeed total for Katheryn: 5 total for Quinn: 6

Quinn has been elected

Intro, Please tell me about yourself, and give us a quick run down on why you would want to run for this position? (45 seconds)

Serious, What are their plans for what they will be doing in that position?

What is the most useless tech innovation? || What does your acronym stand for wrong answers only for commissioners? (30 seconds)

Juan: WIE positions will have separate positions with Manaal and Maddy. They will be contacting people for interviews shortly

Juan: It was a close byelections due to the number of re-votes. We loved everyone that applied and would like to have more of you in, so please look into applying for other positions.

Pavly has been elected for VP phil

Rafael has been elected for VP SEG

Eric has been elected for VP CEG

Quinn has been elected for VP ELG

Alae: Motion to ratify VP Philanthorpy CEG, SEG and ELG academic commissioner positions

Second from Disala

Juan: Please look into other positions

Disala: You do not need to be a women to run for WIE

#### **VP Philanthropy**

Pavly

Kevin

**SEG** commissioner

Rafael

#### **CEG** commissioner

Siva

Eric

Jia

#### **ELG** commissioner

Katheryn

**Tahmeed** 

Quinn

#### **WIE Treasurer**

**Emily** 

#### **WIE VP Internal**

Fayza Jeny

#### **WIE VP External**

Rachel Somana

### **WIE Communications Officer**

None

#### **Photonics Chair**

None

#### **Photonics Vice Chair**

None

## **Budget**

Motion to approve the <u>budget</u>: Frederick

Each line in the budget was motioned for line-by-line

Discussion:

Frederick: The budget format is in the discord.

Frederick: I will go through the budget line by line. The first thing is the google email subscription. I do not have the account that has access to the account with the payment for the subscriptions.

Alae: The position that has access to the subscriptions is the chair and vice chair. However, it has rotated between Loic Disala and Alae

Daniel: We have an opportunity to lower the google subscriptions costs/

Steven: The est might be lower since we deleted an account

Alae: We have more expenses than revenue. I believe that we have to cut something somewhere.

Frederick: We have an est loss of over 5k, however we have a current balance of 9k.

Disala: We are added VP phil so the cost of emails is covered.

Stefan: Is there any chance we can register for a NPO? (REMOVED)

Daniel: IEEE Canada is, as a result we cannot. Funding applications are open in Nov 1st. The eligibility for us to apply for that funding at UOSU may vary since the person in charge stepped down

Disala: Since it is mandated for us to have IEEE memberships, we can use the IEEE membership emails and save 2k.

Juan: I agree.

Alae: I agree with Disala that we could cut costs, however I believe that a lot of information will be lost if we keep switching between accounts. We would need to determine which accounts we would want to use them for.

Disala: Keep the signing officers Chair Vice Mcnaughton and secretary, comms and academic, phil, internal, external

Daniel: I agree, but we could just use one email address and use a shared drive.

Juan: We already have a shared drive so it would be easy to migrate. We could use email aliases as emails could be centralized.

Juan: Regarding the google employees who have reached, I am not sure who is responsible for contacting them, however I believe it would be someone with access to the admin account. I believe steven would be best fit for contacting them.

Steven: Agrees

Juan: At student congress we can set up a alias with our current emails to ensure that emails are redirected.

Frederick: Is this something we will vote on today.

Juan: Discussion does not lead to a vote always. However as for the budget, since there is nothing locked in stone, we can leave it as is and have a budget amendment later on.

Stefan: There is no CONTRACT.

Disala: EFF is not listed on the budget manaal applied.

Frederick: this is a lower estimate.

Daniel: We will hear from there tomorrow

Disala: No we won't

Frederick: Can we leave it for now?

Juan: Yes

Disala: Also, missing summer levies, expect 11k

Frederick: 5k for HTH

Deniz: Why are other hackathons are not given 5k?

Alae: It's history. IEEE has been a found org of HTH. We typically host joint events. We have always hosted large scale events. It's typically better spent than other things like emails

Deniz: Has it historically been 5k for hackathons? Why is it that specific organization?

Alae: IEEE uottawa is a partner of HTH which will be technically ours (we will be directing them)

Deniz: I see no issue, however how do you define partnership with an organization?

Juan: For context on what Alae said, we were a founding partner. The year before that the 80k we were given THE 80K was for the defi account. It was the money that went through bank account, but was used for funding the event.

Alae: If it was not for the previous chair, Vlad, we would not have obtained that sponsorship.

Juan: Not relevant to how the money was spent

Pavly: 5k was allocated because it was organized by IEEE ESS and CSSA. I have not seen the budget, however it is merely an explanation as to how the money was spent last year.

Deniz: I see an issue that the money is going specifically to that org. I believe the money was obtained with conflicts of interest. I don't believe that other hackathon events should prioritized

Frederick: When voting for HTH, do members of HTH have to abstain?

Juan: It is strongly suggested.

Frederick: In the case where we go to vote and the votes are opposed what should we do?

Juan: There would be a 5k surpass and a ratification can be raised with a vote of all exec members

Juan: I agree with the point that we shouldn't give money based on precedence, however I believe it is important to understand context. I believe that it is important to discuss right now. Other hackathons that we have funded like battle royale and the carleton hackathon. That does not mean we need to specifically give to HTH

Alae: I believe that it should be open to discussion. However, I believe that since it benefits EECS students.

Deniz: In previous years, IEEE has supported other hackathons. So comparing historics does not help. I believe that there has been a lot of COI when giving money for HTH. I do not believe that one should get more money, rather there should be an equal amount for all organizations. ESS has made a new policy because of COI that no hackathons can go to them for money.

Eric: The concept of splitting money will render the impact that people will be able to latch onto.

Deniz: Mainly all organizations.

Alae: I believe the cause and effect are swapped, we do not have a COI since it is our own event.

Daniel: There is only one proper hackathon org recognized on campus because of the agreements that we have on campus. Providing the levies for organizations not approved by the student union can cause issues.

Disala: I believe that there is no policy against providing money for hackathons. By attending money meetings, UOSU is the final say in who receives money. Luckily is registered under CAS and so is HTH. If you go through that method, no one can stop you for budgeting for money.

Deniz: I know uottahack has existed for 6 years, however I am sure they received funding from EEF and other channels. However I think that now in the paast year 10k has been committed out of thin air. The whole point is money should be going to sponsors. I do not see that money should go to student orgs as it improves student experience.

Steven: Are events from HTH officially IEEE events

Daniel: The events were co-hosted with both organizations. I agree with Juan, however HTH IS THE BEST way to push memberships as well as promoting the overall advancement in electronics

Alae: I think that we can do more large scale events. We could remove 1.5k for Battle royale as a suggestion.

Steven: If we are calling IEEE is co-hosting HTH, then I am not sure that its is a COI, however I am not sure if we can consider it an official IEEE event if an external organization is funding it. Also, how much did memberships really benefit from HTH?

Deniz: There could be 2 hackathons which would double the benefit of memberships.

Eric: Just for context, are there members of uOttahack?

Deniz raises hand

Juan: For context a previous chair has funded uOttahack, Robert. It was not an IEEE event however there were ties to the event.

Jad: If most people from HTH abstain, then the discussion is circular.

Daniel: I believe that directors should only abstain.

Alae: Call to question

Second: Jad

Ratify 5k for HTH

COI: Daniel, Stefan, Pavly, Juan, Jad, Sacha, Disala, Saheen, Rafael,

In-favour for ratify the 5k in the budget for HTH: 2

Against: 3

Abstentions: 5

Motion failed.

John: We should have \$250 for Cookies and Cram

Stefan: A lot of people attended online so we should have a higher budget for that

Steven: Even though you budget for it, you don't have to spend it.

John: I am co-hosting with ESS

Juan: Motion to have ratify the budget for the VP Academic

Second: Alae

Frederick: We spent over 11k last year, however there is 11.5k to account for budget to account for inflation and anticipated revenue being the same.

Manaal: I am please with the budget and I believe that we can save the budget for other events as well.

Steven: Did IEEE carleton provide 10k?

Manaal: Unsure

Steven: If carleton provided only 10k why should we not provide evenly?

Juan: It should be treated similarly to our photonics events.

Frederick: Are there any other events that WIE would like to host?

Manaal: We have a Nokia Undergrad opportunities workshop. It would mainly be snacks as well as gifts for representatives.

Frederick: Is the money we give to wine and cheese separate since they have a different budget?

Alae: They can choose to be financially independent in that they can request one line in the budget, but they can allocate it as they please.

Manaal: I would need some time for the budget and clarify with Katey

Juan: There would be need to be a amendment to clarify the budget. We can also drop this line, and add it later.

Steven: As long as you are aware that Carleton will spend less, than the budget will be a starting point.

Frederick: Motion to have ratify the budget for the WIE lines

Second: Daniel

Eric abstains.

Juan: Is this \$1400 until jan or apr?

Disala: April

Frederick: Motion to have ratify the budget for the Mcnaughton lines

Second: Disala

Alae: The budget is for the entire year.

Deniz: If I need an event, would we use your budget or event budget?

Alae: Comm budget

Frederick: Motion to have ratify the budget for the VP comms

Second: Pavly

Frederick: Motion to have ratify the budget for the VP Merch OF \$1000

Second: Disala

Notable abstentions: Steven

Sacha: We are going to make more accessories to promote memberships.

Disala: We were in a deficit last year.

Juan: It would be friendly to amend the budget to allow the VP merch to complete their mandate

Frederick: Motion to have ratify the budget for the Webmaster

Second: Saheen

Motion passes

Frederick: Motion to ratify general expenses for the budget

Second: Alae

Daniel: We are running SPAC. So I would like 3K for SPAC.

Steven: Is carleton co-hosting the event.

Daniel: Need further detail. We do have a gentlemen's agreement with Ryan, however it is not fully legitimate. It is only fair that we allocate an additional 2k for the battle royale.

Juan: this would technically be under our new VP phil

Pavly: I am in charge of the charitable side, however I would receive assistance from the org

Juan: To address the additional 2k, I think we should put a temporary amount under SPAC and Battle Royale despite it may fall under different roles or events.

Alae: Could we add temporary just for the sake of the budget?

Frederick: Yes

Frederick: Motion to approve the lines for VP External

Sacha second

#### **Executive Updates**

- Juan (Chair)
- Steven (Vice Chair)
- Frederick (Treasurer)
- Disala (McNaughton Centre Director)
- Saheen (Secretary)
- Jad (VP Internal)
- Daniel (VP External)
- John (VP Academic)
- Ali (VP Social)
- Deniz (VP Equity)
- Sacha (VP Merch)
- Alae (VP Communications)
- Stefan (Webmaster)
- Manaal (WIE Chair)
- Madison (WIE Vice-chair)

#### Varia

Eric: Will the HTH be addressed in the future?

Juan: Yes with prior discussion

Rikki: For SPAC in the past, we also got it from a IEEE grant

Manaal: For the rest of the WIE Team, will they have office hours?

Juan: No.

Sacha: Be active on discord for merch updates

## **Closing Remarks**

Juan: Motion to adjourn the meeting at 10:47PM

Alae opposes